



CHF INTERNSHIP PROGRAM APPLICATION

The Program

The Chicago Humanities Festival (CHF) welcomes students and recent graduates to gain professional experience in a nonprofit cultural institution. CHF believes in challenging interns with relevant, interesting projects and making them full members of the Festival team. Interns leave CHF with a practical appreciation for the demands and rewards of nonprofit work.

Internships Projects:

- MARKETING/PR
- WEB CONTENT/MULTIMEDIA
- DEVELOPMENT
- PRODUCTION
- PROGRAMING

Internship Term

Application Deadline

Summer	(June – September 2018)	April 30, 2018
Summer & Fall	(June – late November 2018)	April 30, 2018
Fall	(September – late November 2018)	August 30, 2018
Fall & Spring	(September 2018 – May 2019)	August 30, 2018
Spring	(January – May 2019)	January 31, 2019
Spring & Summer	(January – September, 2019)	January 31, 2019

To Apply

Candidates must submit the following:

- Completed application form
- Cover letter (including how you heard about the internship)
- Resume
- Brief personal statement (Please limit your personal statement to 500 words)
- Two references
- Additional writing/design samples upon request

Please send all application materials as ONE PDF attachment

Please send completed application form, personal statement, résumé and references to:

Internship Program

Chicago Humanities Festival
 500 N. Dearborn Street, Suite 825
 Chicago, IL 60654
internship@chicagohumanities.org
 Fax: 312.661.1018

For questions regarding CHF's internship program please contact the Internship Director at internship@chicagohumanities.org or 312-661- 1019.

The Chicago Humanities Festival is an equal opportunity employer.



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Please type or print legibly in black/blue ink.

Personal Information

Name : Date of Birth:

Current Address: Permanent Address:

Home Phone: Cell Phone:

Email Address:

Internship Term: Note, a 6 - 9 month internship is preferred, but a minimum commitment of 3 months is required.

- Summer (June through September 2018) Internship
- Summer & Fall (June through November 2018) Internship
- Fall (September – November 2018) Internship
- Fall & Spring (September 2018 through May 2019) Internship
- Spring (January through May 2019) Internship
- Spring & Summer (January through September 2019) Internship

Education Information

College/University:

Degree and Major:

Graduation Date:

Do you wish to earn college credit for this internship?

yes no

Relevant Coursework:

Please list your top three internship choices (See previous page for Internship Projects):

- 1.
- 2.
- 3.

How did you learn about our internship program?

Personal Statement

On a separate page, describe why you are interested in the Chicago Humanities Festival Internship Program. Include career goals, your interest in specific project concentrations, and what you hope to contribute to CHF. Please limit your personal statement to 500 words.

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