



# Youth Build Philly



CHARTER SCHOOL

## Core Values

\* Respect \* Excellence \* Perseverance \*

YouthBuild Philadelphia Charter School is looking for an individual who is looking for ways to support his or her community through service and education. The **AmeriCorps Community Projects Coordinator** position is an opportunity to engage in 12-months of service, at YouthBuild Philadelphia Charter School.

## Background

YouthBuild Philadelphia Charter School is an education and job-training program for young adults who have dropped out of high school. Students in the program alternate four-week sessions between (1) the academic classroom, where they learn core academic subjects and develop leadership and life skills, and (2) a vocational-training site (construction, computer technology, childcare or healthcare) where they develop career-related, real-world work skills. Originally chartered in 1997, the School enrolls approximately 220 students each year. Regular hours for this position are from 8:00 a.m. to 4:00 p.m. though flexibility is expected.

## Mission

Our mission is to provide out of school youth in Philadelphia with the broadest range of tools, support, and opportunities available to become self-sufficient, responsible, and productive citizens in their community. The emphasis is on transitioning them successfully so that they will succeed in top-quality training schools, colleges, union apprenticeship programs, other careers and the competitive world beyond.

Full-time **AmeriCorps Community Project Coordinators** at YouthBuild Philadelphia will have the opportunity to foster civic responsibility among our students, strengthen our community, and work closely with our partner organizations.

Ideal candidates for these positions are motivated self-starters with the ability to be flexible and work well with a team. A desire to work with high-need, low-income students is crucial. Candidates should also have excellent interpersonal, facilitation, conflict resolution, and organization skills. Candidates must have the ability and willingness to do occasional physical labor including: lifting, carrying, cleaning, painting, etc.

Qualified candidates of all skill-levels are encouraged to apply. Training will be provided for all successful candidates.

## Requirements

- Ability to serve full 12-month term of service
- Be a U.S. citizen, U.S. National, or Lawful Permanent Resident Alien of the United States
- Hold a Bachelor's Degree
- Have a strong desire to provide needed educational, technological, or community services to an underserved community
- Have initiative, flexibility, and motivation
- Have a good understanding of the myriad of challenges facing inner-city students.

**AmeriCorps Community Project Coordinators** at YouthBuild Philadelphia perform the following duties:

- Participate in positive climate and culture of the school by building community and resolving conflict through restorative practices.
- Coordinate the community-service efforts for the entire student body through classroom-based service-learning courses
- Facilitate a service-learning course focused on social justice issues that affect residents of Philadelphia, and expose students to community organizations working on these issues
- Coordinate afterschool and Saturday service opportunities for students by partnering with outside organizations and designing original projects
- Plan school-wide MLK Day of Service project
- Support and serve with student members on their vocation-service sites
- Support the school's Saturday-School academic-enhancement program
- Plan and facilitate extra-curricular and student-engagement activities
- Serve as mentor to students
- Tutor students through in-classroom support and after school on a rotating basis
- Run student leadership groups focusing on student government and peer mediation
- Plan student events, such as picnics, dances, and prom
- Support students in post-secondary planning and placements

#### **Benefits**

- A living allowance of \$14,500 for the one-year term. The living allowance is taxable, and taxes will be deducted directly from the living allowance and will be distributed biweekly, first by check than by direct deposit.
- All members are required to have health insurance. Should the member not have health insurance, YouthBuild Philadelphia will provide reimbursement of monthly premiums for individual health insurance.
- Childcare coverage (if applicable)
- Loan forbearance with interest-accrual payment, and
- An education award of about \$5,815 upon completion of the full term of service.

To apply, please send your letter of interest and resume to Zuri Stone, Member Hiring Coordinator at [StudentLife@youthbuildphilly.org](mailto:StudentLife@youthbuildphilly.org) with the words "Community Projects Coordinator" in the subject line. Applications are accepted on a rolling basis. No phone calls, please.